

Student Governance

Date	Activity	Purpose and Description	Learning Outcomes
2014 - 2015	Department Representative ECSGA Council Member	ECSGA provides all graduate students with the services they need, represents them in decision-making on faculty of Engineering and Computer Science issues of concern to graduate students and organizes social events that will help them balance the demanding lifestyle of a graduate student. The role of a Departmental Representative is to establish a liaison between the ECSGA Council and their respective departments, co-ordinate all ECSGA activities occurring within their respective departments, co-ordinate any departmental committees created by the ECSGA Council, be a member of Departmental Council of his/her department, attend the departmental council meetings and represent the interests of the graduate students in his/her department. The average weekly time commitment varies.	Leadership & Management Being Adaptable & Flexible Communications Skills

This is an official Co-Curricular Record. To confirm the authenticity of this record visit <https://synergy.concordia.ca/verify.htm> and enter the Authenticity Code:79583845584511636827



Andrew Woodall
Dean of Students



Dr. Alan Shepard
President & Vice Chancellor

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A Guide to Concordia's Co-Curricular Record

Communications Skills

- Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
- Respond to written, spoken, or visual messages in a manner that ensures effective communication.
- Share information in a timely fashion

Being Adaptable & Flexible

- Manage multiple assignments and tasks, set priorities
- Adapt to changing conditions and work assignments
- Open to new ideas/ways of doing things
- Innovative and resourceful: identify and suggest alternative ways to achieve goals

Collaboration

- Work cooperatively with others
- Contribute to the achievements of group goals
- Overcome differing views and achieve positive outcomes
- React positively to feedback and direction from peers
- Support the participation of others willingly

Leadership & Management

- Inspire others to participate
- Take charge and manage your co-workers
- Accommodate the working styles of others
- Share information and supports common goals
- Facilitate groups discussions and decisions achieving group consensus where appropriate

Multicultural Awareness & Appreciation of Diversity

- Show sensitivity and awareness to other people and cultures
- Show respect for the diverse opinions, values, belief systems, and contributions of others.
- Educate community on cultural sensitivity to create inclusive communities
- Challenge the stereotypes and assumptions from others

Planning & Organizing

- Design, plan, organize, and implement projects and tasks within an allotted timeframe.
- Manage the use of time and other resources to complete projects
- Manage multiple assignments and tasks; set priorities
- Coordinates or delegates tasks to other committee or group member

Social Responsibility

- Champion or advocate for issues of concern
- Articulate student perspective and influences policy
- Show commitment to public life through community participation

Problem Solving

- Find solutions to problems using creativity, reasoning, and past experiences along with the available information and resources
- Apply a systematic approach to solve problems
- Use a variety of thinking skills to anticipate and solve problems

Self-Awareness & Positive Attitude

- Demonstrate ability to reflect on strength and weaknesses and learn from past experiences
- Demonstrate eagerness to learn a new skill or technique
- Exhibit drive and passion – demonstrates enthusiasm through their words and actions
- Exhibit positive role modeling

Leveraging Technical Assets

- Demonstrate the ability to use web design and development software (e.g. Photoshop, Dreamweaver)
- Demonstrate the ability to manage a web server and utilize secure connection protocols.
- Demonstrate the ability to use faculty specific technical tools.
- Demonstrate the ability to create an effective database.